



d.o.v.e. Workshop

Course Provision 2017/18

"Be part of the Learning Journey"



Roman Road, Banwen, Neath, SA10 9LW

 01639 700024

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E-mail: doveworkshop@btconnect.com

Website: doveworkshop.org.uk

 DOVE Workshop

 @doveworkshop

An Enrolment, Advice & Guidance Day
will be held at d.o.v.e. Workshop on
Wednesday 6th September 2017, 10.00 am - 6.00 pm

Enrolments are also taken throughout the year!

The d.o.v.e. Workshop Course Provision Brochure 2017/18
can be viewed/downloaded via the website.

Disclaimer: Information in this Course Provision Brochure is correct at time of going to print, however details advertised are subject to change.

About d.o.v.e. Workshop

d.o.v.e. Workshop is an organisation that is committed to the provision of learning opportunities in our communities. We work in partnership with the Neath Port Talbot Adult Learning Network who provide experienced and qualified tutors and have an excellent reputation for quality.

d.o.v.e. Workshop provides a number of services that are associated with learning, we offer opportunities for: volunteering, work experience, IT drop-in services, employment support, CV writing and much more... There is childcare available to learners and working parents on-site at Dovecote Nursery.

d.o.v.e. Workshop has a reputation for providing a safe, welcoming and caring service, we recognise that every individual we work with has different needs and abilities and we do not tolerate unfair practice or discrimination.

Company Number: 3840774

Charity Number: 1079467

d.o.v.e. Workshop Course Provision 2017/18

<u>Monday</u>	<u>Time</u>
<u>Crafting with Recycled Materials</u>	<u>12.30 pm — 2.30 pm</u>
<i>Learn how to use recycled materials for craft work and plan and produce an artefact to keep.</i>	
<u>Introduction to iPads</u>	<u>1.00 pm — 3.00 pm</u>
<i>Learn how to get started with using iPads. How to browse the internet safely, search the app store and download apps.</i>	
<u>Office Administration</u>	<u>6.30 pm — 8.30 pm</u>
<i>An introduction into the role of an Administrative Assistant, giving a flavour of the responsibilities that would need to be carried out in an office environment.</i>	
<u>Tuesday</u>	<u>Time</u>
<u>Return to Learn (English)</u>	<u>10.00 am — 1.00 pm</u>
<i>Return to Learn classes help to improve your English skills (from the beginning to pre-GCSE). Basic IT skills included on this course.</i>	
<u>Art</u>	<u>1.00 pm — 3.30 pm</u>
<i>An established all abilities art class in drawing and painting.</i>	
<u>Counselling Skills</u>	<u>12.30 pm — 2.30 pm</u>
<i>An introduction to the basic skills and theory used in counselling with a view to questioning body language and the core values required.</i>	
<u>Pre-Access Course</u>	<u>9.00 am — 3.00 pm</u>
<i>This programme is a gateway to study with an emphasis on Health Care.</i>	
<u>Wednesday</u>	<u>Time</u>
<u>BA (Hons) Part-time Degree Programme in Humanities</u>	
<u>Level 1 (2 modules)</u>	
<u>Introduction to Psychology</u>	<u>9.45 am — 11.45 am</u>
<u>Empire, Welfare, Europe: The Changing Face of British Society, 1900 — 2000</u>	<u>12.45 pm — 2.45 pm</u>

d.o.v.e. Workshop Course Provision 2017/18

Wednesday (continued) Time

BA (Hons) Part-time Degree Programme in Humanities

From the Normans to the Tudors: A History of Medieval Britain with Particular Reference to Wales 9.45 am – 11.45 am

Abnormal/Atypical Psychology 12.30 pm – 2.30 pm

Introduction to Digital Media Part 1 10.00 am – 12 noon

This course provides an introduction to basic photo editing using a photo editing programme.

Thursday Time

Counselling (Level 3) 9.30 am – 12.30 pm

Access to a professional course.

Return to Learn (Maths) 10.00 am – 1.00 pm

Return to Learn classes help to improve your Maths skills (from the beginning to pre-GCSE).

Pre-Access Course 9.00 am – 3.00 pm

This programme is a gateway to study with an emphasis on Health Care .

Friday Time

Criminal Psychology 10.00 am – 12.00 noon

This short course will introduce students to some aspects of criminal psychology.

Pre-Access Course 9.00 am – 3.00 pm

This programme is a gateway to study with an emphasis on Health Care.

IT for Beginners 10.00 am – 12 noon

Learn how to find information on the Internet, how to word process a document and use e-mail.

d.o.v.e. Workshop Course Provision 2017/18

New Courses:

Days and times to be arranged

- ◆ GCSE English and Maths
- ◆ Welsh for Beginners

New Short Courses:

Delivered throughout the year on demand

- ◆ Healthy Cooking
- ◆ Food Safety and Hospitality
- ◆ Call Centre Skills
- ◆ Confidence and Assertiveness Skills
- ◆ Employability Skills

Taster days/courses are also offered throughout the year please visit our website or Facebook page regularly for information.

Clubs:

Interested in taking up a new hobby? A variety of clubs are also held at the centre on the days/times listed below.

Crochet	Tuesday	9.30 am – 11.30 am
Crochet	Wednesday	9.30 am – 11.30 am
Sparkles Jewellery	Tuesday	9.30 am – 11.30 am
French	Tuesday	10.00 am – 12 noon
Family History	Wednesday	5.00 pm – 7.00 pm
Mosaic	Thursday	1.00 pm – 3.00 pm
Crafts	Thursday	1.00 pm – 3.00 pm

For more detailed information about any of the courses/clubs please do not hesitate to contact us. The courses listed in this brochure have fees attached to them, contact a member of staff for information on the fees and financial support available.

**d.o.v.e. Workshop is an approved Agored Cymru recognised centre.
and a member of Neath Port Talbot Adult Learning Network.**

Other Services available at d.o.v.e. Workshop

- ◆ Advice and Guidance.
- ◆ Support with Job Search and CV Writing.
- ◆ FREE Access to IT/Internet.
- ◆ Family and Individual Support.
- ◆ Cwm-Ni Iach Healthy Company. A project to support people's mental health and wellbeing.
- ◆ The Open University in Wales 'Pathways to Success' On-line Learning Programme.
- ◆ A branch of the South Wales Miners' Library.
- ◆ Dovecote Day Nursery. A bilingual day nursery for children between birth and five. Please ring 01639 700024, ext. 3 for more details.
- ◆ FREE P.C. Advisory Clinic every Thursday please ring for opening times.

For further information on any of the details provided in this brochure please contact us on:

☎ 01639 700024

E-mail: doveworkshop@btconnect.com or if you prefer call in and see us for a friendly chat.

Café Sarn Helen

Opening Times:

Monday - Friday 9.00 am - 3.00 pm

Sunday 11.30 am - 2.00 pm

We serve Sunday lunch, breakfasts, lunch, snacks, fresh coffee etc.

☎ 01639 700024, ext. 2 for further information and bookings.

E-mail: cafesarnhelen@btconnect.com

 **Café Sarn Helen**





Would You Like to Study Part-time for a Degree with Swansea University at the DOVE Workshop, Banwen?

Gain a BA (Honours) in Humanities, History or English

- From September 2017, study during the day, evening and/or weekend
- Available at Swansea University campus as well as at community venues throughout Swansea and Neath Port Talbot
- Study subjects such as History, Ancient History, English Literature, Creative Writing, Sociology, Psychology, Science, Spirituality and Health
- Financial Support available to eligible students
- No formal qualifications usually required
- Study skills support available

Hoffech chi Astudio am Radd Rhan-amser gyda Phrifysgol Abertawe yng Ngweithdy DOVE, Banwen?

Enillwch BA (Anrhydedd) Dyniaethau, Hanes neu Saesneg

- O fis Medi 2017, gallwch astudio yn ystod y dydd, gyda'r nos a/neu ar y penwythnos
- Ar gael yng nghampws Prifysgol Abertawe yn ogystal â lleoliadau cymunedol drwy gydol Abertawe a Chastell-nedd Port Talbot
- AGallwch astudio pynciau megis Hanes, Hanes yr Hen Fyd, Llenyddiaeth Saesneg, Ysgrifennu Creadigol, Cymdeithaseg, Seicoleg, Gwyddoniaeth, Ysbrydoirwydd ac Iechyd
- Cymorth Ariannol ar gael I fyfyrwyr cymwys
- Nid oes angen cymwysterau ffurfiol fel arfer
- Cymorth sgiliau astudio ar gael

For further information contact:

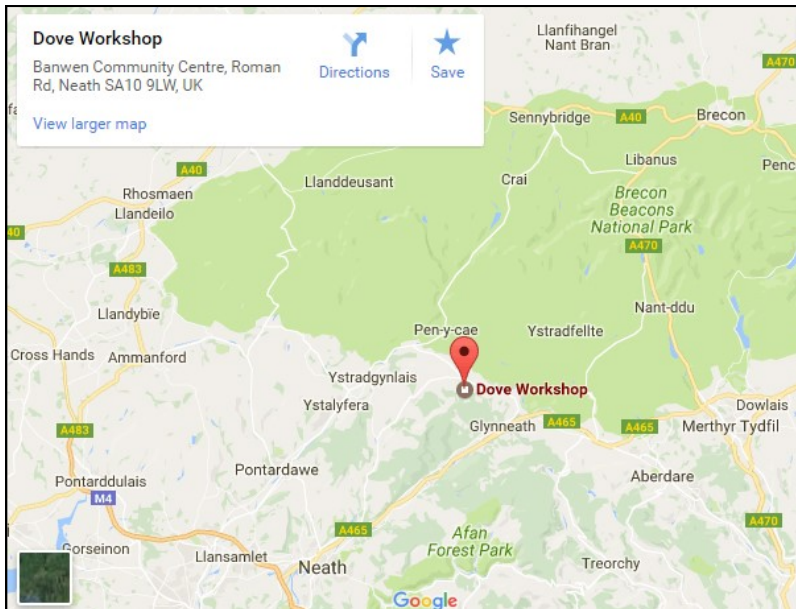
j.p.brown@swansea.ac.uk
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Am ragor o wybodaeth cysylltwch â:

j.p.brown@abertawe.ac.uk
01782 235499 - www.swansea.ac.uk/dace





Where to find us:

From Swansea, Neath or Resolven direction or from Aberdare direction

Follow the A465 to Glynneath., take the A4109 to Onllwyn, go straight through the traffic lights at Glynneath and follow the road until you come to a crossroads, which is signposted d.o.v.e. Workshop.

Turn left into Dyffryn Cellwen. Carry on straight through Roman Road and take the second turning on the left between the row of terraced houses.

d.o.v.e. Workshop is the single storey building immediately in front of you.

From Ammanford Direction

Take the A4068 from Brynamman, then the A4067 to Abercrave.

Turn right for the A4221 to Dyffryn Cellwen. Turn right at the second crossroads into Dyffryn Cellwen, which is signposted to d.o.v.e.

Workshop. Carry on straight through Roman Road and take the second turning on the left between the row of terraced houses.

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